2017 REGISTRATION FORM

FORMATION–BASED
PILGRIMAGES
WITH THE
SPLENDOUR
PROJECT

WWW.SPLENDOURPROJECT.COM
FACEBOOK.COM/SPLENDOURPROJECT

Hello there!

Thank you for considering to join one of our formation-based pilgrimages. The Splendour Team would like to invite you to read this document carefully to find out that we have your best interest in mind and truly care that you have a wonderful and fruitful pilgrimage. As you flip through the pages in detail, you will see that we are really keen to **protect** and **provide** for a faithful pilgrim like yourself.

In a nutshell, to register for any of our pilgrimages, all we need to begin with are as listed below:

1.
DEPOSIT OF RM3,000 PER PERSON

2.
COLOURED IMAGE OF VALID PASSPORT

3.
COMPLETED REGISTRATION & INSURANCE FORM

Subsequent payments and other necessary documentations are stipulated in this document. Kindly go through it thoroughly.

For any form of assistance or further query, please don't hesitate to contact us at :

(+6) 016.443.2783 (Matthew)
pilgrimages@splendourproject.com

Terms & Conditions

1. BOOKINGS AND DEPOSITS

A deposit of MYR3,000 is required at the time of booking, and is refundable only if a trip is cancelled for a reason that is apparently due to the fault of the Organiser. To affect a booking, a 25% of the total cost of itinerary or the amount stipulated in the booking form as deposit, will be required. Payment of deposit however, does not guarantee a confirmed booking, as it is subject to the availability of air seats and ground arrangements (accommodation, sightseeing and tours, transfers and meals where applicable).

2. BALANCE / FULL PAYMENT

Balance for the confirmed booking must be paid either in full at least 4 months (120 days) prior to the date of departure or in two equal parts at least 4 months (120 days) and 2 months (60 days) prior to the date of departure. Failure to comply may result in an automatic cancellation and forfeiture of deposit paid or otherwise subject to prior agreement in writing.

3. CANCELLATIONS

Cancellation must be made in writing to avoid any misunderstanding. In the event of cancellation of tour reservation after settlement of deposits and /or full payment the following charges will apply:

Period prior to tour commencement	Cancellation fee (% of Package Price)
More than 60 days	**Deposit**
51 to 60 days	**50%**
31 to 50 days	**75%**
30 days or less	**100%**

4. UNAVOIDABLE ALTERATIONS

The Organiser reserves the right to omit and/or change the components of a tour, including dates of a tour, should conditions necessitate or to offer substitutes of similar value with or without prior notice. This applies to flights, accommodation, sightseeing and tours, transport, meals and the services of an accompanying tour manager.

5. FORCE MAJEURE

The Organiser shall not be responsible for any injury, damage, loss, delay, additional expense or inconvenience caused directly or indirectly to tour member by force majeure or other events which are beyond the Organiser's control, such as war, civil disturbance, fire, floods, unusually severe weather, acts of God, acts of Government or broken machinery or equipment as a part of the tour.

6. PASSPORTS / VISAS

It is the responsibility of the tour member to ensure that his/her passport has at least 6 months' validity prior to a trip's commencement and that relevant entry visa(s) have been applied for and obtained prior to the date of departure. Should the application be rejected and the tour member unable to travel, refund will be made but subject to Item 3. Foreign passport holders should be responsible for their own re-entry permit/visa into Malaysia.

7. REFUNDS / UNUSED SERVICES

No refunds can be made in respect of meals, sightseeing and tours, accommodation or any other services which are included in the tour price but not utilised by tour member.

8. TOUR PRICES

Tour prices are subject to change due to increase in airfares, hotel rates, exchange rates, government tax, etc with or without prior notice. In event that the final number of persons is reduced from the original number quoted for, the tour fare is subject to change according to a revised fare based on the actual number in the group. Tour prices do not include visa application fees for non-Malaysian passport holders.

9. SINGLE TOUR PRICE

For single tour member travelling alone, the single tour price must be paid, either by choice or circumstance.

10. AIR TICKET AND EXTENSION OF STAY

Air ticket is a special ticket restricted to respective airlines. It is non-endorsable, non- transferable, non-rerouteable and non-refundable (inclusive of unutilised sector). Any alteration from the original itinerary is the sole responsibility of the tour member and the alteration is subject to the validity of the air ticket. The Organiser and its associated agents will not be held responsible for any inconveniences caused and /or any extra expenses incurred.

11. BAGGAGE

Each tour member is allowed to check in with ONE suitcase luggage not exceeding 23 kilograms on all commercial scheduled flights. The Organiser assumes no liability for any damage or loss of baggage (this is usually covered by the respective airlines or the travel insurance).

12. MEDIA PRODUCTION

The Organiser reserves the right to utilise any form of media production, including but not limited to photographs and video footages taken during the tour for publicity purpose.

13. TRAVEL INSURANCE

Purchase of a comprehensive travel insurance policy is strongly recommended, even though it is not included in the tour package for non-Malaysian passport holders. Malaysian passport holders and permanent residents are usually covered under group insurance.

14. HEALTH

All tour members are advised to seek medical advice before traveling.

15. RESPONSIBILITY

The Organiser and its associated agents act only as agents for transportation companies, hotel contractors and other principals. We accept no responsibility for injuries, damage, accident, loss, delay, quarantine, theft, custom regulations, strikes, deportation or refusal of entry immigration authorities resulting from improper travel documents, possession of unlawful items or irregularities that may be caused to person or property. Any losses or expenses are the responsibility of the participants. All proper travel documentation is the sole responsibility of the participants. Every tour member will be regarded in every aspect as carrying his /her own risk.

Should there be any tour member exhibiting conduct during the tour that is deemed unreasonable and detrimental to the well-being and safety of other tour members and the smooth running of the tour, the tour manager is given full discretion to (1) deal with such person and / or (2) ask such a person to leave the tour. The decision of the tour manager is final and conclusive and the Organiser will not be responsible for making refunds on any uncompleted part of the tour.

The Organiser will not be held responsible if any tour member is prevented from traveling on an aircraft in the event that it is the opinion of any person in authority at the airport that the tour member appears to be intoxicated or drug afflicted and is deemed likely to cause discomfort to other passengers. Full cancellation charge will apply and no refund will be given. Any extra costs incurred in respect of alternative arrangements made will be borne by the tour member concerned.

The Organiser cannot accept any liability for the actions of those concerned with any aspect of optional sightseeing tours and other services bought and provided locally over which the Organiser has no direct control.

16. LIABILITY

It is expressly agreed between the tour member and the Organiser that all courses of action shall be at all times guided by legal jurisdiction which is applicable within the territory of Malaysia regardless of the place or country in which a cause of action arises.

17. CHANGE OF TERMS AND CONDITIONS

Terms and conditions stipulated in this form are subject to change without prior notice, but always done with due regard to the common good of all tour members.

In order to avoid confusion, we advise for pilgrims to refrain from attempting to liaise with our appointed travel agents. Trips are organised and managed by the Splendour Project, and pilgrims are advised to communicate directly with our Communications Manager (Matthew).

Payment Matters

1. Your payment schedule is as follows:

- RM3,000 on booking, submitted together with this form
- 50%of the balance, payable 4 months (120 days) before departure date
- Final 50% of the balance, settled 2 months (60 days) before departure date

Note: Registration is confirmed only upon payment of the deposit.

2. Possible modes of payment:

- Cash or crossed cheque (payable to **CAPRICORN TRAVEL SERVICES SDN BHD**)
- Direct Transfer to Maybank Account No.**512316621821**

Account name:
CAPRICORN TRAVEL SERVICES SDN BHD

Branch: **Bandar Sunway**
Swift code for overseas transfer:
MBBEMYKL

3. Kindly email or WhatsApp us your payment slips as proof of payment. Payment receipts will be issued upon verification of payment.

4. Please submit coloured images of your passports with 6 months validity from date of travel.

5. Kindly submit the registration and insurance form including the stipulated documents above to us according to the contacts provided below. Submissions via WhatsApp are also accepted.

Email:
pilgrimages@splendourproject.com

WhatsApp:
6.016.4432.783 (Matthew)

Insurance Coverage

Holders of Malaysian passports (or Permanent Residents or those on Malaysian Work Permit) are fully insured under the group insurance policy, which covers everything that travel insurance usually covers.

Holders of non-Malaysian passports cannot be insured under the group insurance policy. We advise that they acquire insurance coverage from their own countries of residence. Alternatively, should they require our assistance, they can be insured with another scheme (at a negligible extra charge), and this scheme is available under the condition that they follow our tour departure from the Kuala Lumpur International Airport.

WE STRONGLY ADVISE FOR ALL PILGRIMS WHO ARE NON-MALAYSIAN PASSPORT HOLDERS TO OBTAIN COMPREHENSIVE INSURANCE COVERAGE.

Insurance Form

DETAILS OF BENEFICIARY

(Beneficiary must not be traveling with pilgrim)

BENEFICIARY NAME	
NRIC NUMBER	**ADDRESS**
RELATIONSHIP	
MOBILE NUMBER	

Insurance coverage is provided for all Malaysian passport holders and permanent residents. For non-Malaysian passport holders, we still encourage you to provide us the details and then notify us regarding your choice of insurance as stated in this page.

Registration Form

Kindly fill in all the indicated spaces below in BLOCK letters:

CHRISTIAN NAME	BIRTHDATE	AGE
NAME IN PASSPORT		
PASSPORT NUMBER	PLACE OF ISSUE	
EXPIRY DATE	NRIC NUMBER	
OCCUPATION	ADDRESS	
MOBILE NUMBER		
EMAIL ADDRESS		
RELIGION	CHURCH NAME (IF CHRISTIAN)	
MARITAL STATUS (TICK) ◯ SINGLE ◯ MARRIED ◯ WIDOW(ER) ◯ DIVORCED		
SPOUSE'S NAME	RELIGION OF SPOUSE	
FATHER'S NAME	MOTHER'S NAME	
GRANDFATHER'S NAME		
GRANDMOTHER'S NAME		
NAMES OF RELATIVES JOINING THIS TRIP AND THEIR RELATIONSHIP TO YOU (IF ANY)		
SHARING ROOMS WITH (NAME & RELATIONSHIP, IF ANY)		
SERIOUS MEDICAL CONDITION (IF ANY)		
PRESENT PHYSICAL CONDITION (TICK) ◯ FIT ◯ SEMI-FIT ◯ UNABLE TO CLIMB	PRESCRIPTION MEDICATION (NAME, IF ANY)	
FOOD ALLERGIES (IF ANY)		
OTHER ALLERGIES (IF ANY)		

In submitting this form, I understand that my participation on this trip is totally subject to the successful issuance of my visas by the various immigration authorities. I confirm that all the information provided in this form is accurate.